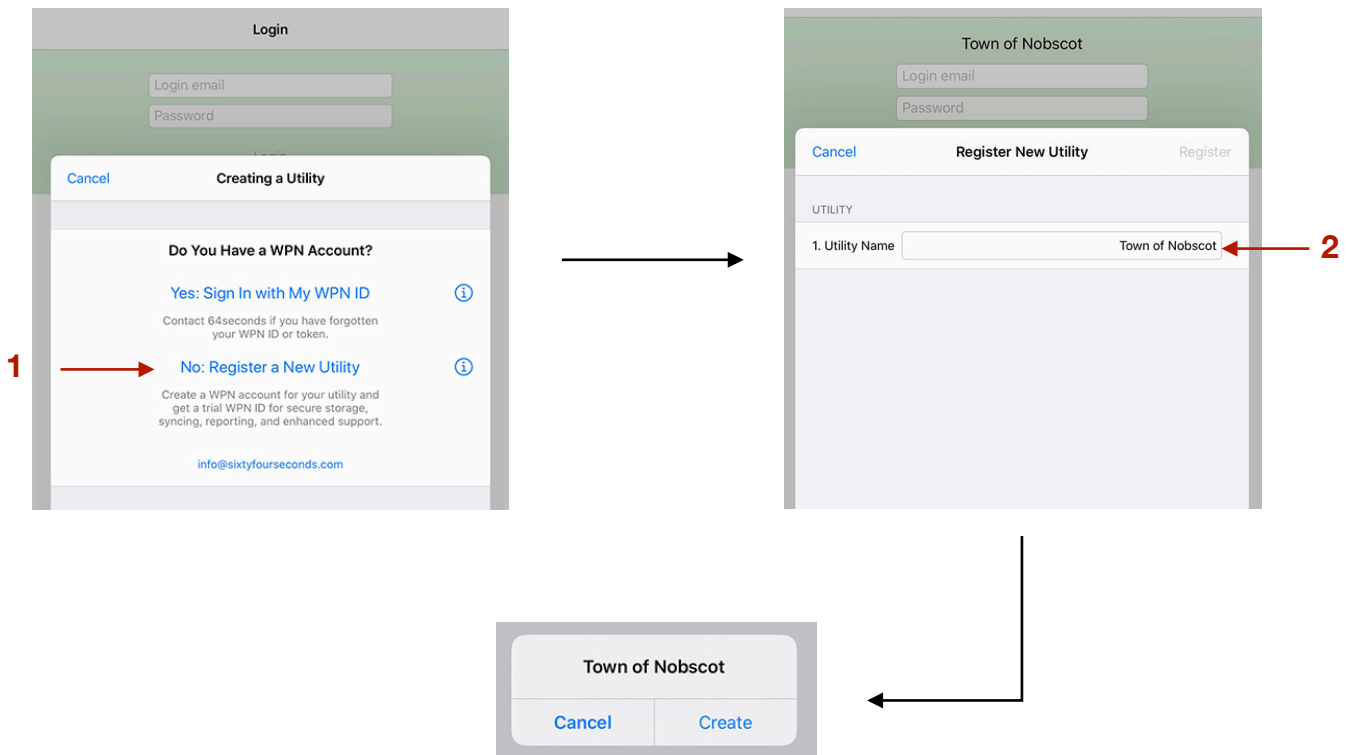


WPN: Registering Your Utility

Follow these instructions if you DO NOT have a WPN ID and Token provided by 64seconds.

Step 1: Registering Your Utility

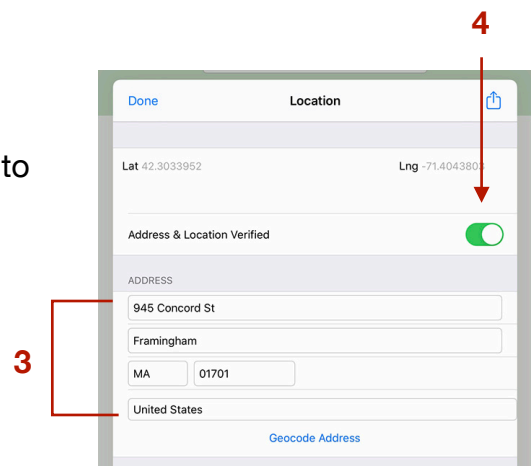
1. After installation of the WPN2 app, you will see the **Creating a Utility** screen. Tap **No: Register a New Utility**.
2. Enter the name of your utility in the **Register New Utility** screen and tap Return on the keyboard. When you receive a message showing the name of your utility, tap **Create**.



Step 2: Entering Utility Address

In the **Register New Utility** screen, tap on the Address row to get to the **Location** screen.

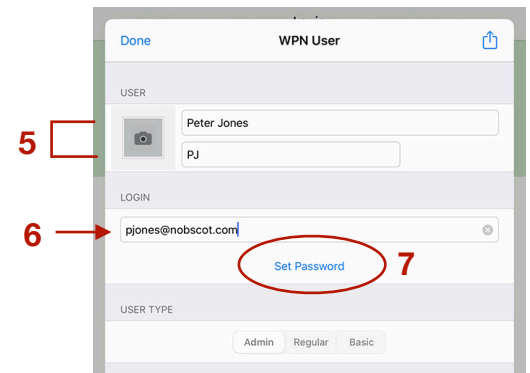
3. Enter your utility's address and tap **Geocode Address**.
4. If the address is correct, toggle "Address & Location Verified", then tap **Done**. If the address is almost correct, for example, the zip code and street are right, you can accept it now and edit later.



Step 3: Entering Principal User Information

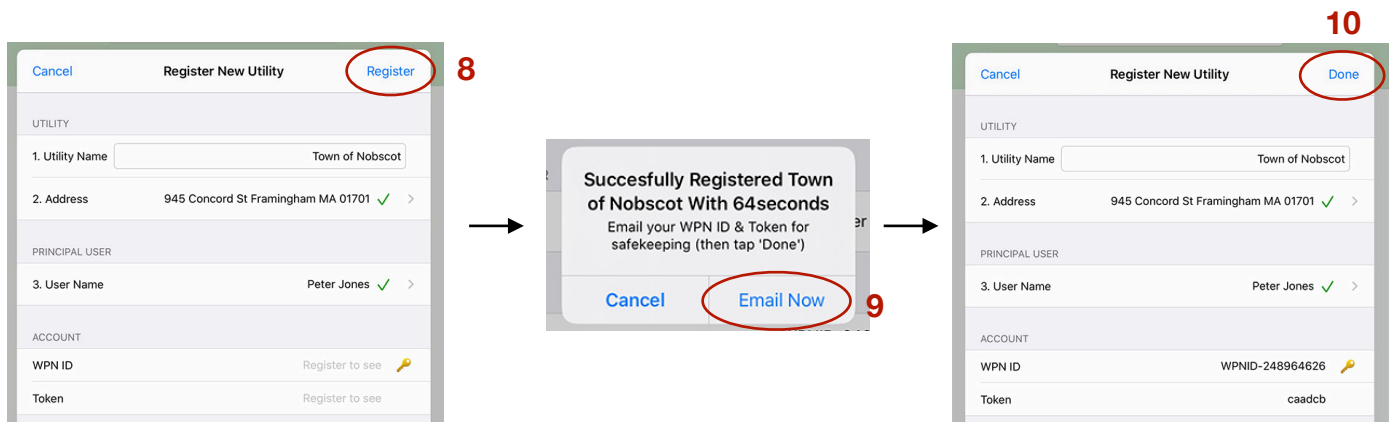
In the Register New Utility screen, tap on the User Name row to go to the WPN User screen.

5. Enter User Name and Initials.
6. Enter login email.
7. Tap **Set Password**. Enter your password twice and tap **Submit**, then tap **Done**.



Step 4: Registering

8. Tap on **Register** in the top right.
9. Tap on **Email Now** in the “Successfully Registered” message to email a copy of your new WPN ID and Token for safekeeping.
10. In the Register New Utility screen, tap **Done**.



Step 5: Logging in

In the Login screen, the Principal Admin user’s login email is filled in.

11. Enter the password you just created for the Principal Admin user and tap **Login**.

