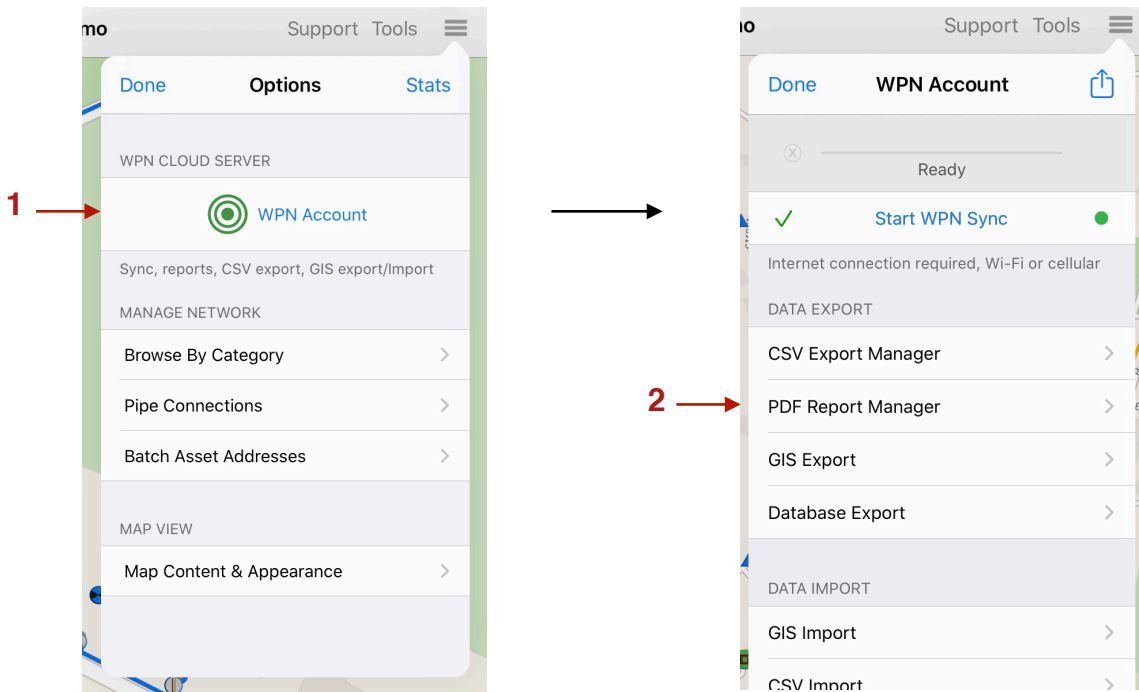# WPN: Exporting PDF Reports

The WPN2 app supports exporting a variety of PDF reports.   In addition, you can print or email a snapshot of the part of the utility map currently on the iPad screen. Be sure to sync images prior to creating a report if you want the report to include images.

Step 1: Navigate to PDF Report Manager.

In the **Map** screen, tap on the Options button (top right). ☰

1. In the **Options** screen, tap WPN Account.
2. In the **WPN Account** screen, tap PDF Report Manager.

Step 2: Select Export Options in the PDF Report Manager.

3. Tap on the All Dates row to select the range of dates for the PDF report.
4. Select an infrastructure by tapping on the Infrastructure button until the infrastructure you want, like water or storm, is shown.
5. Tap on the asset row underneath the Infrastructure button to select the asset you want to feature in the PDF report.
6. Turn on Reduce Size of PDF Images if you have a lot of images. Be sure to sync images to make sure you have all the images for the report.
7. Tap Create Asset Report. The report will appear on the next screen. Tap on the Action button in the top right to select the option to print or email.
8. Tap Start in the Map Report area to print or email a map report of everything that is currently on the iPad screen.